

GOODWILL  
**TULSAWORKS**

CAREER ACADEMY

Invites you to attend a  
workshop to  
assist you in your job  
search for the New Year!



**Thursday, January 19, 2017**

1:00 pm—3:30 pm

2800 Southwest Blvd

Tulsa, OK 74107

**RSVP @ (918) 581-1256**

for a chance to win a Gift Card.

*(Must be present to win.)*

**WORKSHOP TOPICS**

Avoid Security Risks During Your Job Search

***William White***

Utilizing Keywords to Enhance Your Resume

***Sherry Gipson***

Customer Service Essentials in the Hospitality Industry

***Frances Normore***

Essential Skills for Today's Job Seekers

***Andrea McCall***

## Using Keywords to Enhance Your Resume

Learn how to utilize and understand Applicant Tracking Systems for more effective job searching.



## Avoid Security Risks During Your Job Search

Learn how to identify “phishing” scams and unsafe websites to keep your information secure.



## Customer Service in the Hospitality Industry

Learn how to engage positive customer interactions & successfully resolve guest issues and complaints.



## Essential Skills for Today's Job Seekers

Learn about online resources that can help you be more competitive in today's job market.

